

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Special Meeting Minutes

Thursday, November 17, 2016

7:30 P.M.

Clifford J. Hurgin Municipal Center – Meeting Room “B”

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Chair Jon Menti, Jim Palmer, John Perna and Victor Holomakoff

ALSO IN ATTENDANCE: Parks & Recreation Director Eileen Earle; Peter Eckert, Architects Guild

CALL TO ORDER:

Chair Menti called the special meeting to order at 7:33 p.m.

OLD BUSINESS:

Municipal Center Locker Room

Chair Menti informed the Commission that First Selectman Matt Knickerbocker signed the asbestos abatement proposal and one-half payment of \$1,450. This work is scheduled for the week of December 26, 2016.

Peter Eckert, of Architects Guild, presented the plan revisions to the Commission, noting no changes were made to the overall layout of facilities. A discussion ensued, including the impact of the Ameresco project on design and lighting; wall construction; and, storage areas and needs. Chair Menti reiterated how beneficial it will be having accessible bathrooms now near the front entry, for everyone using the building including outside events.

Mr. Eckert also presented their vision of a partial open 2-story lobby area, by opening a section of the ceiling to the 2nd floor above. The Commission recommended Architects Guild show this as an add-on option.

Director Earle confirmed both Archer Engineering Company, as the Structural Engineer, and Dumitru T. Petrescue, P.E., LLC, as the Mechanical & Electrical Engineer, are on board. J. Menti recommended the engineering fees (Archer Engineering - \$11,400.; and Dumitru T. Petrescue – \$5,350.) be paid from the Parks & Recreation budget of \$75,000. allotted for preliminary work on this project. Ms. Earl agreed.

Architects Guild expects to receive the engineers' input by mid-January; and will revise plans accordingly for review by the Commission late January. In the meantime, Ms. Earle will draft the RFP, with assistance from Architects Guild, to coincide with this timetable.

Chair Menti also requested a representative from Parks & Recreation be on the PS&B Commission going forward with this project. Ms. Earle will put this on the agenda for the next P&R Commission meeting to decide this.

ADJOURN:

J. Palmer made a motion, seconded by J. Perna, to adjourn the meeting at 8:24 p.m. Vote, all in favor, motion approved unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jolene Drukker".

Jolene Drukker
Recording Secretary